

CONTRACT MANAGEMENT MODULE



SUMMARY

All types of contract are accommodated. "Term" contracts specify conditions and rates which will apply to ad-hoc works arising over a period of time; "special" contracts relate to a once-off (usually large) project. From the outset, basic contract information and key dates in the proposed life cycle are specified.

Conditions relating to both financial and legal aspects are maintained. Once created, the contract may be monitored from the "Invitations" stage, through to awarding the contract. Full auditable details are maintained of each stage of the tendering/contract award processes. Although in many cases, a single contractor is selected, it is possible to accommodate term contracts with a choice of multiple contractors existing throughout the contract life.

It is often the case that tenders have to be modified during the tendering process. Any amendments may be recorded, the contractors notified, and if required, the date on which the contractors acknowledge notification of the amendment can be recorded. An audit trail is maintained of all documents produced, which ensures that no mandatory elements are omitted.

During the contract life cycle, the financial status of the contract, at each stage through to completion, can be monitored. Whilst the Accounts Payments module allows an engineering certification process, the Contract Management module provides a further contract-level financial control. Payment Certificates can be produced by accounting period, for each contractor, and a history is available showing details of payments against specific contracts. Payment of final accounts and retentions are controlled according to contract definitions. VAT consolidation and certification is also provided.

KEY FEATURES

Full life cycle Contract Management at all stages. Stages include:

- Tender Invitations
- Tenders Issued
- Tenders Opened
- Contract Awarded
- Work Commenced
- Work Completed
- Maintenance Certificate
- Work Accepted

Full integration with General Maintenance and Works Ordering modules

Key date searches

Contract-level control on payments, in addition to engineering approval

Certificates of Payment

Flexible, user-defined contract conditions

Document production at all stages

Comprehensive historical audit trail of all transactions

Extensive reporting facilities

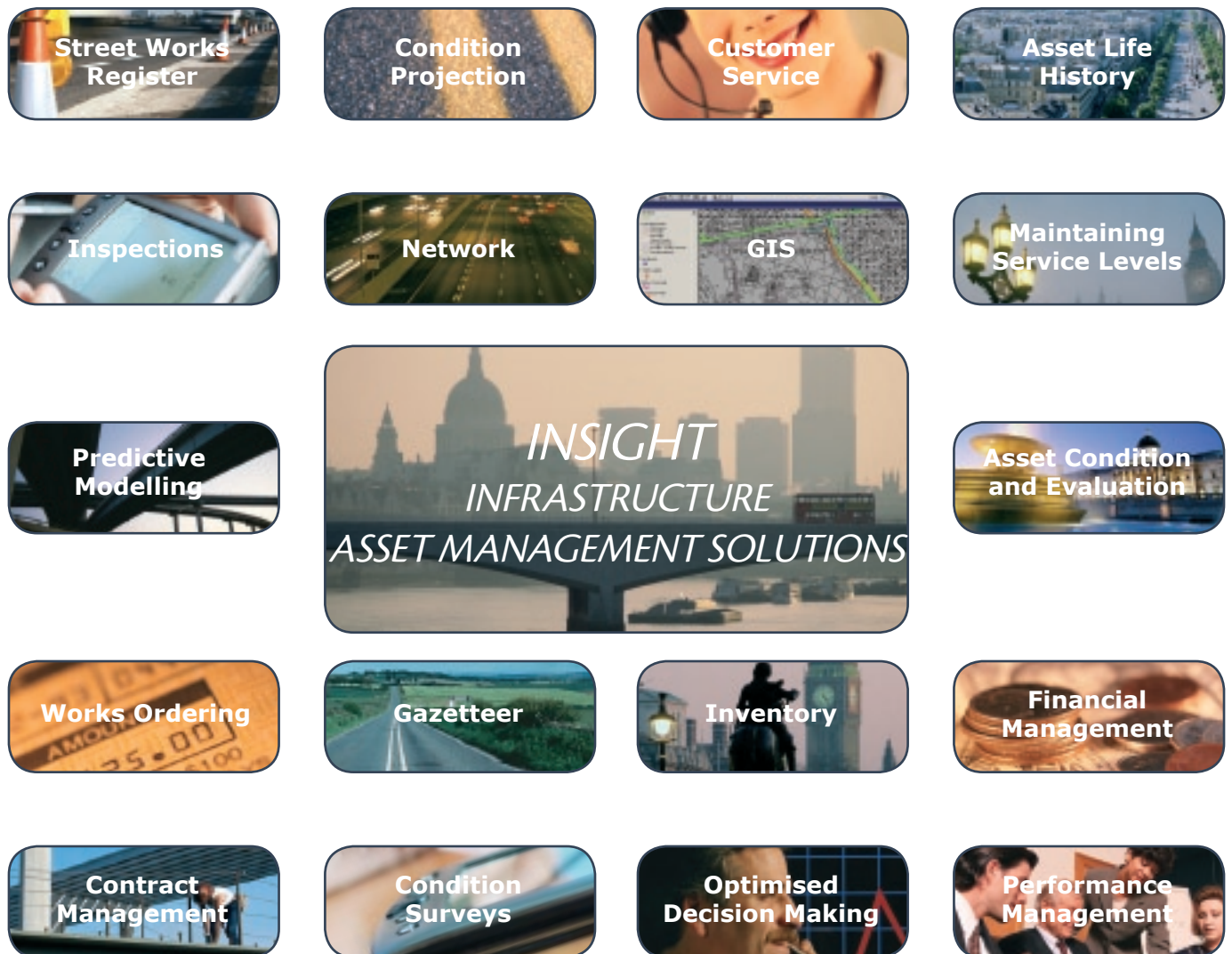
Final Account checklist

INSIGHT

INFRASTRUCTURE ASSET MANAGEMENT SOLUTIONS

Symology's Insight range of Asset Management solutions are designed specifically to provide an integrated solution for the management of infrastructure, including land and property, highways, structures, public lighting and distribution networks.

The flexible and comprehensive facilities make it the ideal product for managing the life-cycle of assets, and ensuring that required service levels are achieved and maintained.



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